



Accounts Assistant / Part Qualified/Qualified Accountant – Limerick City

A manufacturing and services company based in Limerick is looking for an Assistant Accountant or Part Qualified/Qualified Accountant to join their finance team. Reporting into the Financial Controller, the successful person will assist with the preparation of monthly management accounts.

This is an excellent opportunity for a part qualified/qualified accountant with previous experience working in a finance function who is looking to gain broad accounting experience and develop within the role.

Job Duties:

- Assist with the preparation of monthly management accounts and reporting
- Managing and reconciling bank accounts
- Balance sheet reconciliation
- Posting general ledger journals
- Accounts payable, manage costs and create a purchase order system
- Work in progress, accruals and prepayments
- Be familiar with Revenue filings, VAT, PAYE and RCT
- Be familiar with purchase order system and support and cover purchasing function within the company when required
- Cover payroll function if required, training will be provided. Previous payroll knowledge and experience beneficial but not a requirement
- Monitor credit control within the group, liaising with account managers

Experience:

- Part Qualified Accountant (ACCA, ACA, or CIMA)
- At least 2 years' experience in a finance role
- Proficient in Excel
- Opera Accounts (or similar accounts package) is essential

Salary / Remuneration:

The company offer a competitive salary + more

Skills:

Accounts, ACCA, ACA, CIMA

How to apply

Please apply with your CV to the group financial controller vivian.kenny@omc.ie